

The Richmond Hill Public Library Board  
Tuesday, December 17, 2019

## **MINUTES**

The Richmond Hill Public Library Board held its regularly scheduled meeting on Tuesday, December 17, 2019 in the Boardroom at Central Library, 1 Atkinson Street, Richmond Hill, Ontario.

**Present:** Councillor Greg Beros, Chair  
Stephen Chait  
Regional and Local Councillor Joe Di Paola, Vice Chair  
Frank DiPede  
Corrie McBain  
Councillor Tom Muench  
Regional and Local Councillor Carmine Perrelli  
Rona Wang

**Staff:** Mary-Anne Dempster, Interim Chief Executive Officer  
Stephen M. A. Huycke, Interim Secretary  
Susan Quinn, Executive Administration Coordinator

### **1.0 Call to Order**

The Chair called the meeting to order at 7:31 p.m.

### **2.0 Regrets**

Mahnaz Shahbazi

### **3.0 Adoption of Agenda**

**Motion:**

19:107

**Moved By:**

Regional and Local Councillor C. Perrelli

**Seconded by:**

Regional and Local Councillor J. Di Paola

**THAT** the Revised Agenda of December 17, 2019 be adopted.

**CARRIED**

### **4.0 Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest.

### **5.0 Minutes**

#### **5.1 Library Board Minutes – November 19, 2019**

**Motion:**

19:108

**Moved By:**

R. Wang

**Seconded by:**

Regional and Local Councillor C. Perrelli

**THAT** the Minutes of November 19, 2019 be adopted

**CARRIED UNANIMOUSLY**

## **6.0 Correspondence**

None

## **7.0 Reports**

Accessible documents can be accessed through the [RHPL website > Your Library > About Us > Library Board](#)

### **7.1 2020 Library Hours of Service Report – SRLIB19.39**

A report was issued prior to the meeting and was presented by M. Dempster, Interim CEO.

#### **Motion:**

19:109

#### **Moved By:**

S. Chait

#### **Seconded by:**

C. McBain

**THAT** the 2020 Richmond Hill Public Library Hours of Operation Report be received.

**CARRIED UNANIMOUSLY**

### **7.2 2020 Library Board Meeting Dates Report – SRLIB19.40**

A report was issued prior to the meeting and was presented by M. Dempster, Interim CEO.

#### **Motion:**

19:110

#### **Moved By:**

Regional and Local Councillor C. Perrelli

**Seconded by:**

Regional and Local Councillor J. Di Paola

**THAT** the 2020 Richmond Hill Public Library Board Meeting Dates Report SRLIB19.40 be received;

**THAT** the Board approve a 2020 Meeting Schedule with meetings every fourth Tuesday, with no meetings in July and August; and

**THAT** the Board's Policy regarding meeting dates be deemed updated to reflect the Board's choice of regular meeting dates.

**A recorded vote was requested:**

**Yes:** Regional and Local Councillor J. DiPaola, Councillor T. Muench, Regional and Local Councillor C. Perrelli, Councillor G. Beros, S. Chait, F. DiPede, R. Wang

**No:** C. McBain

**CARRIED**

**7.3 Chief Executive Officer Recruitment Process Report – SRLIB19.41**

A report was issued prior to the meeting and was presented by M. Dempster, Interim CEO.

**Motion:**

19:111

**Moved By:**

Regional and Local Councillor C. Perrelli

**Seconded by:**

S. Chait

**THAT** the Board approve the recruitment process described in the Chief Executive Officer Recruitment Process Report SRLIB19.41;

**THAT** the Board approve the job profile for the Chief Executive Officer; and

**THAT** the Board adjust the reporting relationship of the Chief Executive Officer to Report to the Board with a dotted line relationship to the City of Richmond Hill City Manager's designate to support the partnership with the Municipality to deliver effective and efficient library services.

**CARRIED UNANIMOUSLY**

**8.0 Resolution to Move Into Closed Session to consider matters relating to:**

**8.1 Property matter**

**Motion:**

19:112

**Moved By:**

Regional and Local Councillor C. Perrelli

**Seconded by:**

S. Chait

**THAT** the Board move into Closed Session to consider matters relating to a property matter.

**CARRIED UNANIMOUSLY**

At 7:32 p.m. the Board moved into Closed Session.

**9.0 Resolution to Reconvene in Open Session**

**Motion:**

19:113

**Moved By:**

C. McBain

**Seconded by:**

Regional and Local Councillor C. Perrelli

That the Board move into Open Session.

**CARRIED UNANIMOUSLY**

At 7:57 p.m. the Board returned to Open Session

**10.0 Adoption of Recommendations Arising from Closed Session (if any)**

None.

**11.0 Member Announcements**

Board Chair introduced new citizen member Rona Wang and welcomed her to the Richmond Hill Public Library Board.

**12.0 Date of Next Meeting**

The next Regular Meeting of the Library Board will be held on:  
**Tuesday, January 28, 2020 at 7:30 p.m. at Central Library.**

**13.0 Adjournment**

**Motion:**

19:114

**Moved By:**

S. Chait

**Seconded by:**

Regional and Local Councillor J. Di Paola

**THAT** the meeting be adjourned at 8:40 p.m.

**CARRIED**

Respectfully submitted,

“Signed version on file in the Administration Offices”

Councillor G. Beros  
Chair

S. Huycke  
Interim Secretary