

The Richmond Hill Public Library Board
Friday, April 3, 2020

MINUTES

The Richmond Hill Public Library Board held its re-scheduled meeting on Friday, April 3, 2020 virtually using a video-teleconferencing technology.

Present: Councillor Greg Beros, Chair
Stephen Chait
Frank DiPede
Regional and Local Councillor Joe Di Paola, Vice Chair
Councillor Tom Muench
Regional and Local Councillor Carmine Perrelli
Rona Wang

Staff: Yunmi Hwang, Interim Chief Executive Officer
Catherine Charles, Director, Programming and Collections
Barbara Ransom, Director, Customer Experiences

1.0 Call to Order

The Chair called the meeting to order at 5:04 p.m.

2.0 Regrets

Mahnaz Shahbazi

3.0 Adoption of Agenda

Motion:

20:26

Moved By:

R. Wong

Seconded by:

Councillor J. Di Paola

THAT the Agenda of April 3, 2020 be adopted.

CARRIED

4.0 Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

5.0 Minutes

5.1 Library Board Minutes – Feb 25, 2020

5.2 Library Board Minutes – Mar 13, 2020

Motion:

20:27

Moved By:

Councillor J. Di Paola

Seconded by:

Councillor T. Muench

THAT the Minutes of Feb 25, 2020 and Mar 13, 2020 be adopted

CARRIED UNANIMOUSLY

6.0 Correspondence

6.1 Request from York Region Emergency Operations Control Group

Motion:

20:28

Moved By:

R. Wong

Seconded by:

Councillor J. Di Paola

THAT the correspondence from York Region Emergency Operations Control dated March 30, 2020 be received and the board accepts the request to use the Central Library as a potential COVID-19 assessment centre.

CARRIED UNANIMOUSLY

6.2 Library Journal Article: Canadian Libraries Respond to COVID-19

Motion:

20:29

Moved By:

R. Wong

Seconded by:

S. Chait

THAT the article be received for information.

7.0 Reports

Accessible documents can be accessed through the [RHPL website > Your Library > About Us > Library Board](#)

7.1 Report on RHPL's Response to COVID-19

Motion:

20:30

Moved By:

Councillor J. Di Paola

Seconded by:

Councillor T. Muench

That the *Report on RHPL's Response to COVID-19* dated April 3, 2020 be received; and

That the Library locations remain closed to the public until there is further direction from the municipality and the province; and

That the *Working Assumptions* as outlined under section 5.0 in the report be approved.

CARRIED UNANIMOUSLY

7.2 Circulation Policy Report

Motion:

20:31

Moved By:

S. Chait

Seconded by:

Councillor C. Perrelli

That the *Circulation Policy Report* dated April 3, 2020 and the recommended changes to the Policy be approved and become effective immediately.

That the Board refers to staff to investigate a method of online address verification for library cards

CARRIED UNANIMOUSLY

8.0 New Business

9.0 Member Announcements

9.1 CEO hiring process

Board Chair G. Beros and S. Chait explained the progress made in the CEO recruitment process.

10.0 Date of Next Meeting

The next Regular Meeting of the Library Board will be held on:

Tuesday, May 26, 2020 at 7:30 p.m. Location to be confirmed.

11.0 Adjournment

Motion:

20:32

Moved By:

Councillor C. Perrelli

Seconded by:

Councillor J. Di Paola

THAT the meeting be adjourned at p.m.

CARRIED UNANIMOUSLY

Respectfully submitted,

“Signed version on file in the Administration Offices”

Councillor G. Beros
Chair

Y. Hwang
Interim Secretary