



The Richmond Hill Public Library Board

Tuesday, June 28, 2022

MINUTES

The Richmond Hill Public Library Board held a regular meeting on Tuesday, June 28, 2022 virtually using video-conferencing technology.

Present: Councillor Greg Beros, Chair
Stephen Chait
Regional and Local Councillor Joe Di Paola, Vice-Chair
Frank DiPede
Regional and Local Councillor Carmine Perrelli
Sugantha Raj
Mahnaz Shahbazi

Staff: Darren Solomon, Chief Executive Officer
Joshua Dyer, Director, Content Strategy & Delivery
Yunmi Hwang, Director, Branch Services
Robin Fribance, Director, Experience & Strategy
Andrew Li, Financial Management Advisor, City of Richmond Hill
Melanie Dugard, CPA, CA, Principal, Grant Thornton LLP
Dalya Dumrath, Manager Human Resources, City of Richmond Hill
Amy McArthur, HR Business Partner, City of Richmond Hill
Tammy Elliott, M. HRM, CHRL, Director/Principal Consultant, Synergetic Workplaces Consulting Inc.
Susan Quinn, Administrative Coordinator

1.0 Call to Order

The Chair called the meeting to order at 4:00 p.m.

2.0 Regrets

Councillor Tom Muench

Rona Wang

3.0 Adoption of Agenda

Motion:

22:29

Moved by:

F. DiPede

Seconded by:

Regional and Local Councillor C. Perrelli

THAT the Agenda of June 28, 2022 be adopted.

CARRIED UNANIMOUSLY

4.0 Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

5.0 Delegation

None

6.0 Minutes

6.1 Library Board Minutes – May 24, 2022

Motion:

22:31

Moved by:

S. Chait

Seconded by:

S. Raj

THAT the Minutes of May 24, 2022 be adopted.

CARRIED UNANIMOUSLY

7.0 Presentations

7.1 Brand Implementation

Joshua Dyer, Director, Content Strategy & Delivery

Motion:

22:32

Moved by:

F. DiPede

Seconded by:

S. Raj

THAT the Branch Implementation presentation be received for information.

CARRIED UNANIMOUSLY

7.2 Summer Renovation Closures

Yunmi Hwang, Director, Branch Services

Motion:

22:33

Moved by:

Regional and Local Councillor C. Perrelli

Seconded by:

F. DiPede

THAT the presentations be received for information.

CARRIED UNANIMOUSLY

8.0 Reports

8.1 2021 Year-End Audited Financial Statements Report SRLIB22.09

(Note: the Chair brought forward agenda item 8.1 to follow Item 4.0 as Melanie Dugard, CPA, CP, Principal, Grant Thornton LLP was on hand to support this report and it's attachments)

Motion:

22:30

Moved by:

Regional & Local Councillor C. Perrelli

Seconded by:

M. Shahbazi

That the Richmond Hill Public Library Board:

1. Approve the 2021 Audited Financial Statements (Attachment 1) and authorize the Board Chair and Chief Executive Officer to sign the Financial Statements; and

2. Receive the Grant Thornton Report to the Board of Directors: Audit Strategy and Results, for the year ended December 31, 2021 (Attachment 2).

CARRIED UNANIMOUSLY

9.0 New Business

None

4:14 p.m. Regional and Local Councillor J. Di Paola left the meeting.

10.0 Resolution to Move Into Closed Session to consider matters relating to:

10.1 Labour relations or employee negotiations

10.2 Personal matters about an identifiable individual

Motion:

21:34

Moved By:

F. DiPede

Seconded by:

Regional and Local Councillor C. Perrelli

THAT the Board move into Closed Session to consider labour relations or employee negotiations and personal matters about an identifiable individual.

CARRIED UNANIMOUSLY

At 4:15 p.m. the Board moved into Closed Session.

11.0 Resolution to Reconvene in Open Session

Motion:

20:35

Moved By:

M. Shahbazi

Seconded by:

S. Chait

That the Board reconvene into Open Session.

CARRIED UNANIMOUSLY

At 4:47 p.m. the Board returned to Open Session

12.0 Adoption of Recommendations Arising from Closed Session (if any)

None

13.0 Member Announcements

None

14.0 Date of Next Meetings

The next Regular Meeting of the Library Board will be held on:

Tuesday, September 27, 2022 @ 4:00 p.m. at either Central Library in the Boardroom or virtually using video-teleconferencing technology pending content. An email will go out closer to the date of the meeting.

15.0 Adjournment

Motion:

22:36

Moved by:

F. DiPede

Seconded by:

Regional and Local Councillor C. Perrelli

THAT the meeting be adjourned at 4:48 p.m.

CARRIED UNANIMOUSLY

Respectfully submitted,

“Signed version on file in the Administration Offices”

Councillor Greg Beros
Chair

Darren Solomon
Chief Executive Officer