

The Richmond Hill Public Library Board
Monday, December 5, 2022

MINUTES

The Richmond Hill Public Library Board held a regular meeting on Monday, December 5, 2022 in the Boardroom at Central Library, 1 Atkinson Street, Richmond Hill, Ontario.

Present: Stephen Chait, Chair
Jason Cherniak
Councillor Carol Davidson
Councillor Castro Liu
Sofia Ma
Sadra Nasseri
Sugantha Raj, Vice Chair
Mona Shahnazari
Councillor Scott Thompson

Staff: Darren Solomon, Chief Executive Officer
Joshua Dyer, Director, Content & Strategy Delivery
Robin Fribance, Director, Experience & Strategy
Yunmi Hwang, Director, Branch Services
Andrew Li, Financial Management Advisor CFS, City of Richmond Hill
Mirza Mehdi, Manager, Digital Products
Susan Quinn, Administrative Coordinator

1.0 Call to Order

The CEO called the meeting to order at 4:24 p.m.

2.0 Regrets

None

3.0 New Board Term – November 2022 to October 2026

3.1 Election of Chair and Vice Chair / CEO

The CEO acted as the meeting Chair for the election of Chair and Vice Chair.

Motion:

22:43

Moved by:

Councillor S. Thompson

Seconded by:

J. Cherniak

THAT the Richmond Hill Public Library Board nominates Stephen Chait to the position of Chair.

CARRIED UNANIMOUSLY

Motion:

22:44

Moved by:

S. Chait

Seconded by:

S. Nasser

THAT the Richmond Hill Public Library Board nominates Sugantha Raj to the position of Vice Chair.

CARRIED UNANIMOUSLY

Stephen Chait assumed the Chair for the remainder of the meeting.

4.0 Adoption of Agenda

Motion:

22:45

Moved by:

S. Nasser

Seconded by:

Councillor S. Thompson

THAT the Agenda of December 5, 2022 be adopted.

CARRIED UNANIMOUSLY

5.0 Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

6.0 Minutes

6.1 Library Board Minutes – September 27, 2022

Motion:

22:46

Moved by:

S. Raj

Seconded by:

S. Nasser

THAT the Minutes of September 27, 2022 be adopted.

CARRIED UNANIMOUSLY

7.0 Presentations

7.1 Board Orientation

Darren Solomon, CEO

Joshua Dyer, Director Content & Strategy Delivery

Robin Fribance, Director Experience & Strategy

Yunmi Hwang, Director Branch Services

5:08 p.m. S. Ma left the meeting

Motion:

22:47

Moved by:

Councillor C. Liu

Seconded by:

S. Nasser

THAT the Board Orientation presentation be received for information.

CARRIED UNANIMOUSLY

8.0 Reports

8.1 2023 Operating and Capital Budgets SRLIB22.11

6:04 p.m. Councillor S. Thompson left the meeting

6:04 p.m. S. Raj left the meeting

Motion:

22:48

Moved by:

S. Nasser

Seconded by:

J. Cherniak

That the Richmond Hill Public Library Board:

1. Approve the proposed RHPL 2023 Operating Budget and recommend it to City Council, through the City Treasurer, for funding consideration;
2. Approve the proposed RHPL 2023 Capital Budget and recommend it to City Council, through the City Treasurer, for funding consideration; and
3. Receive the RHPL 9-Year Capital Forecast for information.

CARRIED UNANIMOUSLY

8.2 Non-Competitive Acquisition – Catalogue Discovery Layer for the Richmond Hill Public Library Website SRLIB22.12

Motion:

22:49

Moved by:

M. Shahnazari

Seconded by:

S. Nasser

That the Richmond Hill Public Library Board approve the non-competitive acquisition of the customer-facing catalogue discovery layer and accompanying integrated digital products from BiblioCommons.

CARRIED UNANIMOUSLY

9.0 New Business

None

10.0 Member Announcements

Darren Solomon, CEO, advising of Regional & Local Councillor Godwin Chan member motion, to be presented at the December 7, 2022 Council Meeting, recognizing Family Literacy Day and the Library's importance to the community.

Darren Solomon, CEO, invited all board members to annual Team Appreciation Event at 6:30 p.m. on Friday, December 9, 2022 at the Oak Ridges Library.

11.0 Date of Next Meetings

The next Regular Meeting of the Library Board will be held on:

Thursday, January 19, 2023 @ 4:00 p.m. at Central Library in the Boardroom to be followed by a tour of Central Library.

12.0 Adjournment

Motion:

22:50

Moved by:

S. Nasser

Seconded by:

Councillor C. Davidson

THAT the meeting be adjourned at 6:28 p.m.

CARRIED UNANIMOUSLY

Respectfully submitted,

“Signed version on file in the Administration Offices”

Stephen Chait

Chair

Darren Solomon

Chief Executive Officer