

The Richmond Hill Public Library Board
Tuesday, November 19, 2019

MINUTES

The Richmond Hill Public Library Board held its regularly scheduled meeting on Tuesday, November 19, 2019 in the Boardroom at Central Library, 1 Atkinson Street, Richmond Hill, Ontario.

Present: Councillor Greg Beros, Chair
Stephen Chait
Regional and Local Councillor Joe Di Paola, Vice Chair
Frank DiPede
Corrie McBain
Councillor Tom Muench
Regional and Local Councillor Carmine Perrelli
Mahnaz Shahbazi

Staff: Mary-Anne Dempster, Interim Chief Executive Officer
Stephen M. A. Huycke, Interim Secretary
Mary Jane Celsie, Director, Content
Catherine Charles, Director, Community Connections
Barbara Ransom, Director, Customer Experiences
Eva Liu, Executive Manager, Talent and Culture
Susan Quinn, Executive Administration Coordinator

1.0 **Call to Order**

The Chair called the meeting to order at 7:30 p.m.

2.0 **Regrets**

7:31 p.m. Regional and Local Councillor J. Di Paola arrived to the meeting.

3.0 **Adoption of Agenda**

Motion:

19:98

Moved By:

S. Chait

Seconded by:

Regional and Local Councillor J. Di Paola

THAT the Agenda of November 19, 2019 be adopted.

CARRIED

4.0 **Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest.

5.0 **Minutes**

5.1 **Library Board Minutes – October 15, 2019**

Motion:

19:99

Moved By:

Councillor T. Muench

Seconded by:

Regional and Local Councillor C. Perrelli

THAT the Minutes of October 15, 2019 be adopted

CARRIED

6.0 Correspondence

No Correspondence.

7:33 p.m. C. McBain arrived to the meeting.

6.1 Chief Librarians Report – verbal

The Interim CEO acknowledged that the new Oak Ridges Library opened on November 12, 2019 and thanked staff for their work over the past few months to get us there;

The 2020 Capital Budget was approved by City Budget Committee of the Whole and would be going to Council on December 18, 2019; and

That the Board should consider cancelling the December 2019 meeting.

Motion:

19:100

Moved By:

Regional and Local Councillor C. Perrelli

Seconded by:

Regional and Local Councillor J. Di Paola

THAT the verbal Chief Librarians Report be received as information

CARRIED

7.0 **Reports**

Accessible documents can be accessed through the [RHPL website > Your Library > About Us > Library Board](#)

7.1 **Revised Richmond Hill Public Library Board By-Laws Policy and 2020 Richmond Hill Public Library Board Meeting Dates Report – SRLIB19.36**

A report was issued prior to the meeting and was presented by M. Dempster, Interim CEO.

Motion:

19:101

Moved By:

C. McBain

Seconded by:

S. Chait

THAT the Board refer the By-Laws back to staff who are to look at outlying municipalities library by-laws to determine best practices and report back to the Board at the next meeting.

A recorded vote was requested:

Yes: Regional and Local Councillor J. DiPaola, Councillor T. Muench, Regional and Local Councillor C. Perrelli, M. Shahbazi, Councillor G. Beros, S. Chait, F. DiPede, C. McBain

No: none

CARRIED

**7.2 2020 Proposed Operating Budget and 2019 Financial Projection –
SRLIB19.37**

A report was issued prior to the meeting and was presented by M.
Dempster, Interim CEO.

Motion:

19:102

Moved By:

M. Shahbazi

Seconded by:

S. Chait

THAT the *Richmond Hill Public Library 2020 Proposed Operating Budget*, dated November 19, 2019 be received;

THAT the 2019 Financial Projection be received;

THAT the Richmond Hill Public Library Board approve the 2020 Proposed Operating Budget and direct the CEO to submit the proposed operating budget to the City; and

THAT the Richmond Hill Public Library Board request the City carry forward to 2020 the 2019 surplus anticipated at \$450,000 to address one time operating pressures.

A recorded vote was requested:

Yes: S. Chait, Councillor T. Muench, Regional and Local Councillor C. Perrelli, Regional and Local Councillor J. Di Paola, M. Shahbazi, F. DiPede, Councillor G. Beros

No: C. McBain

CARRIED

7.3 2020 Transition Plan, Administrative Functions Report – SRLIB19.38

A report was issued prior to the meeting and was presented by M. Dempster, Interim CEO.

Motion:

19:103

Moved By:

S. Chait

Seconded by:

Regional and Local Councillor J. Di Paola

THAT the *Transition Plan, Administrative Functions Report*, dated November 19, 2019 be received by the Richmond Hill Public Library Board for information and adoption.

A recorded vote was requested:

Yes: Councillor G. Beros, S. Chait, Regional and Local Councillor J. DiPaola, Councillor T. Muench, F. DiPede, Regional and Local Councillor C. Perrelli, M. Shahbazi

No: C. McBain

CARRIED

8.0 Resolution to Move Into Closed Session to consider matters relating to:

8.1 Labour relations or employee negotiations

Motion:

19:104

Moved By:

M. Shahbazi

Seconded by:

C. McBain

THAT the Board move into Closed Session to consider matters relating to labour relations or employee negotiations.

CARRIED

At 8:21 p.m. the Board moved into Closed Session.

9.0 Resolution to Reconvene in Open Session

Motion:

19:105

Moved By:

Regional and Local Councillor C. Perrelli

Seconded by:

S. Chait

That the Board move into Open Session.

CARRIED

At 8:50 p.m. the Board returned to Open Session

10.0 Adoption of Recommendations Arising from Closed Session (if any)

None

11.0 New Business

None

12.0 Member Announcements

Chair Beros commented on how fantastic the new Oak Ridges Library is and thanked staff for all the hard work taken to get the new library open.

13.0 Date of Next Meeting

The next Regular Meeting of the Library Board will be held on:
Tuesday, January 21, 2020 at 7:30 p.m. at Central Library.

14.0 Adjournment

Motion:

19:106

Moved By:

M. Shahbazi

Seconded by:

S. Chait

THAT the meeting be adjourned at 8: 56 p.m.

CARRIED

Respectfully submitted,

“Signed version on file in the Administration Offices”

Councillor G. Beros
Chair

S. Huycke
Interim Secretary