

# Maker Space Waiver Form

Maker space equipment is available for Richmond Hill Public Library members who:

- have a Richmond Hill Public Library card in good standing;
- have valid photo ID (e.g. Ontario ID, driver's license, student ID, etc.);
- are 14 years of age or older (users under 14 must be accompanied by a parent or guardian at all times and the parent and guardian will be considered the primary user);
- have completed and signed the Maker Space Waiver Form.

Name: \_\_\_\_\_  
Last Name, First Name

Library Card Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM/DD/YY

I am:

\_\_\_ 14 years of age or older

\_\_\_ A parent or guardian of the following participant(s) who is/are under 14 years old. I understand that I complete this form as the main user of the maker space and equipment on behalf of the minor.

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_  
Last Name, First Name

\_\_\_\_\_ Age: \_\_\_\_\_  
Last Name, First Name

\_\_\_\_\_ Age: \_\_\_\_\_  
Last Name, First Name

**Please read carefully**

I agree to comply with the following Richmond Hill Public Library Policies and Guidelines:

- Internet Use Policy
- Customer Code of Conduct Policy
- Maker Space Equipment Guidelines
- Maker Space Fees and Service Charges

I accept full responsibility for the maker space equipment and furniture in the maker space during my session.

I understand that I am responsible for the cost of repairs or replacements associated with damaged equipment.

As the primary user, I will not leave the equipment unattended during my session without notifying staff.

I understand that the maker space equipment must be used for lawful purposes only and cannot be used to create content that is:

- prohibited by provincial or federal law;
- unsafe, harmful, dangerous, or poses an immediate threat to the well-being of others;
- obscene or otherwise inappropriate for the Library environment;
- in violation of another's intellectual property rights, such as items subject to copyright, patent or trademark protection.

I understand that this waiver will be in effect for the duration of my Richmond Hill Public Library membership and that a new waiver needs to be completed upon the renewal of my membership with Richmond Hill Public Library.

(Procedure Note: completed waiver forms will be noted in Workflows note field or MY PC program)

I understand the maker space guidelines and conditions and agree to abide by them.

Signature

Date

\_\_\_\_\_

\_\_\_\_\_

*Personal information contained on this form is collected under the authority of the Freedom of Information and Protection of Privacy Act, 1990. MFIPPA\Regulation 29. The information collected will only be used in the process of the library's business.*